

Agenda for Meeting of Chelwood Parish Council

Chelwood Village Hall

Monday 16th April 2018, 7:00pm

1. Matters Arising Not Covered In Agenda
2. Highways queries from residents
3. Local and Joint Spatial Plan
4. HELAA Briefing and HELAA Site Assessment Training
5. The General Data Protection Regulation
 - a. NALC GDPR Tool Kit
 - b. Data Protection Officer
 - c. training course £40 – 30 April, 10:30am
6. Finance
 - a. Parish Precept and Grant
 - b. ALCA INVOICE NO: SInv 024/18-19- £27.98
 - c. Community Empowerment Fund
 - d. Audit 2017/18 Statement of Accounts
 - e. Arrangements for audit 2017/2018
 - f. Chelwood Community Fund
 - g. Balance
7. Correspondence
 - a. Consultation Stanton Drew Neighbourhood Plan
 - b. Parish Charter to CTE O&S Panel - 12th March
 - c. Keynsham Area Forum - 19th March 2018
 - d. A39 junction improvements planned for 2018
 - e. Chelwood Bridge Rotary Club 2018 Community Award
 - f. Better Rural Transport meeting -19th April
8. Planning

Reference Number: 18/01564/FUL

Salters Brook Cottage Sutton Road Chelwood Bristol BS39 4DA

Raise roof of garage to form play area
9. Date of Next Scheduled Meeting
 - a. Annual Meeting of Parish Council
 - b. Open Annual Meeting of Parish

Minutes of Meeting of Chelwood Parish Council - Draft

Monday, 16th April 2018

Public Submissions	None
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Present	Mr P Sherborne (chair), Ms J Glynn, Mr P Jones, Mr G Joyner, Mrs C Beecroft (clerk)
Apologies	Mr P Harrison (vice-chair), Cllr K Warrington

1	Matters Arising Not Covered in Agenda	
Previous minutes signed as a true record.		
2	Highways	KW
<p>a. Primrose Cottage The Road Sweeper only goes as far as the kerb. In rainy conditions, all the debris blocks the drains. A resident has expressed thanks to those in the village who help when the surrounding drains get blocked. Cllr Warrington has contacted cabinet member to have extra section swept and gullies emptied.</p>		
<p>b. The Cottages The slabs holding back the garden from the pavement are falling forward. Cllr Warrington is in contact with BANES re a possible solution.</p>		
<p>c. Fry's Bottom All the drains in Fry's Bottom Lane are blocked. Cllr Warrington will be asked to contact BANES.</p>		
<p>d. Litter The issue of litter has been raised. Cllr Warrington has spoken to BANES; litter picking happens twice a year.</p>		
3	Local and Joint Spatial Plan	
<p>A high level plan with a defined scope: homes, jobs & infrastructure for the sub-region. Provides the planning framework for the new B&NES Local Plan and Neighbourhood Plans. When adopted, it will be statutory and will take precedence over the Core Strategy / Placemaking Plan/Neighbourhood Plans & roll forward policies to 2036. At the moment BANES has to find 700 sites of non-strategic growth, even that might change. The criteria they are going to use will be set out in the Joint Spatial Plan which is being created at the moment. Councils will be able to comment on the plan before it is approved.</p>		
4	HELAA Briefing	
<p>The HELAA list is generated by landowners and developers etc, not just BANES. It is a list of suitable, achievable, available land for housing or economic development, not an allocation of land for development. Further work is needed to select sites and set requirements before allocation – informed by spatial strategy.</p>		
5	The General Data Protection Regulation	CB
<p>a. NALC GDPR Tool Kit – New regulations enforced from 25th May. b. Data Protection Officer – NALC lobbying to get parish councils exempt from the requirement to employ a Data Protection Officer. c. training course £40 – clerk will attend</p>		
6	Finance	CB, SM
<p>a. Parish Precept and Grant 2018/19 Parish precept of £400 has been received. b. ALCA</p>		

Parish council agreed to remain a member of ALCA - INVOICE NO: SInv 024/18-19 - £27.98

c. Community Empowerment Fund

£250 has been received. This was applied for by Chelwood Village Hall Committee and funds will be transferred to them.

d. Audit 2017/18 Statement of Accounts

Mr P Sherborne presented the accounts to the parish council. They will be shown to internal auditor for approval.

e. Arrangements for Audit 2017/2018

Chelwood Parish Council are eligible to exempt themselves from a review by the external auditor because they meet the following requirements.

Total gross income and total gross expenditure below £25k;

and

no public interest report/statutory recommendation/advisory notice/judicial review/application to court re unlawful item of account issued by its external auditor in the prior year;

and

been in existence since before 1/4/14.

Completed & approved AGAR and Exemption Certificate must be submitted by 11th June 2018.

f. Chelwood Community Fund

A charity that provides grants to local community projects. Open for applications now.

Download application form and guidelines from chelwood-village.co.uk.

g. Balance

Previous Balance £1972.75 + 70.19

Income

Parish Precept 2018/19 **£400**

Community Empowerment Fund £250

Expenditure

ALCA (ch no 000151)

INVOICE NO: SInv 024/18-19

£27.98

Chelwood Village Hall (ch no 000152)

Community Empowerment Fund

£250

Current Balance £2094.77 + 70.19 + 250 = 2414.96

7 Correspondence

CB

- a. Consultation Stanton Drew Neighbourhood Plan
- b. Parish Charter to CTE O&S Panel - 12th March
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- d. A39 junction improvements planned for 2018
- e. Chelwood Bridge Rotary Club 2018 Community Award
- f. Better Rural Transport meeting – e-mail response to questionnaire

8 Planning

CB

Reference Number: 18/01564/FUL

Salters Brook Cottage Sutton Road Chelwood Bristol BS39 4DA

Raise roof of garage to form play area

The proposed changes do not represent inappropriate development in the Green Belt. Chelwood Parish Council support the application.

9 Date of Next Meeting

Annual Meeting of Parish Council

Tue 15th May 7:00pm

Open Annual Meeting of Parish

Fri 4th May 7:30pm