

Agenda for Meeting of Chelwood Parish Council

Chelwood Village Hall

Monday 10th July 7:00pm

1. Matters Arising Not Covered In Agenda
2. Documentation Review
 - a. Risk Register
 - b. Standing Orders
 - c. Financial Regulations
3. Planning Applications
 - a. 16/03853/FUL Malthouse Farm, Barn Lane. Change of use from agricultural buildings to B2 and B8 business, general industrial and storage. Mr Patrick Harrison .
B&NES Permit.
 - b. 16/03854/CLEU. Malthouse Farm, Barn Lane.
Use of Unit 6, Malthouse Farm for the storage of scaffolding equipment (Certificate of Lawfulness of Existing Use)
Withdrawn
 - c. 17/01813/CLEU. Stonecroft 100 Sutton Road. Use of detached annexe as residential dwelling (Certificate of Lawfulness for an Existing Use). Mr Bryan Godfrey.
B&NES Lawful.
 - d. 17/01677/ FUL. Breach Farm, Lower Bristol Road. Remodelling extension and replacement of garage/store. Mr Stuart Liddle
4. Finance
 - a. Insurance: Previous insurance quote did not include insurance for telephone box. Insurance increased from £160.65 to £163.49. A new cheque was issued (ch no.000149). The previous cheque was voided (ch no. 000148).
 - b. Balance £2570.87
5. Correspondence e-mailed
 - a. Bath & North East Somerset Placemaking Plan – receipt of Inspector’s final report.
 - b. Keynsham Area Forum meeting reminder - 20th July at 6.30pm.

6. Date of Next Scheduled Meeting

9th October 2016 at 7:00pm

Minutes of Meeting of Chelwood Parish Council - Draft

Monday, 10th July 2017

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| Public Submissions | None |
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| Present | Mr P Sherborne (chair), Mr P Harrison (vice-chair), Mr P Jones, Mr G Joyner, Mrs C Beecroft (clerk) |
| Apologies | Ms J Glynn, Cllr K Warrington |

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| 1 | Matters Arising Not Covered in Agenda | |
| Previous minutes signed as an accurate record. BT Phone Box ownership has been transferred to parish council. | | |
| 2 | Documentation Review | |
| Risk Register: reviewed and updated to include fixed assets. A fixed asset register was created. Standing Orders: deferred until next meeting Financial Regulations: reviewed. Based on NALC template. | | |
| 3 | Finance | |
| a. 16/03853/FUL Malthouse Farm, Barn Lane. Change of use from agricultural buildings to B2 and B8 business, general industrial and storage. Mr Patrick Harrison. B&NES Permit. b. 16/03854/ Malthouse Farm, Barn Lane. Use of Unit 6, Malthouse Farm for the storage of scaffolding equipment (Certificate of Lawfulness of Existing Use) Withdrawn c. 17/01813/CLEU Stonecroft 100 Sutton Road. Use of detached annexe as residential dwelling (Certificate of Lawfulness for an Existing Use). Mr Bryan Godfrey. B&NES Lawful. | | |
| 4 | Finance | |
| Insurance Previous insurance quote did not include insurance for telephone box. Insurance increased from £160.65 to £163.49. A replacement cheque was issued (ch no.000149). The previous cheque was voided (ch no. 000148). Previous Balance £2570.87 Income insurance: cheque was voided (ch no. 000148) £160.65 Expenditure insurance: replacement cheque was issued (ch no.000149) £163.49 Current Balance £2568.03 | | |
| 5 | Correspondence | |
| Bath & North East Somerset Placemaking Plan – receipt of Inspector’s final report. Keynsham Area Forum meeting reminder - 20th July at 6.30pm. | | |
| 6 | Date of Next Scheduled Meeting | |
| Monday 9 th October at 7pm | | |