

Agenda for Meeting of Chelwood Parish Council

Chelwood Village Hall

Monday 9th January 2017 7:00pm

1. Matters Arising Not Covered In Agenda
2. Documentation Review
 - a. Internal Audit Terms of Reference
3. Finance
 - a. Hall Rental
 - b. Information Governance training - £30
 - c. Scanner purchase £110.49
 - d. Balance
 - e. Budget
 - i. Projector screen £70
 - ii. Wall mount £25
 - iii. Projector £275
 - f. Precept
4. Correspondence
 - a. Publow with Pensford Neighbourhood Development Plan Proposal
 - b. North Somerset and B&NES Broadband Workshop - 26th January 2017
5. Planning
 - a. 16/05973/ADCOU Agriculture to Dwelling Prior Approval
Dunmilkin, Church Lane, Chelwood BS39 4NW
Prior approval request for change of use from storage area to single storey dwelling (C3)
Mr & Mrs B & S Maxwell
 - b. 16/03853/FUL
Malthouse Farm, Barn Lane, Chelwood BS39 4NN
Change of use from agricultural buildings to B1, B2 and B8 business, general industrial and storage. (This application relates to Units 1, 2, 3, 4, 5, 7, 8).
Mr Patrick Harrison

Minutes of Meeting of Chelwood Parish Council - Draft

Monday, 9th Jan 2017

Public Submissions	3 Members of the public attended. The planning application at Malthouse Farm was discussed. The matter of speed calming was discussed, Cllr Warrington explained the outcome of her enquiries to BANES.
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Present	Mr P Sherborne (chair), Mr P Harrison (vice-chair), Mr P Jones, Mr G Joyner, Ms J Glynn, Cllr K Warrington, Mrs C Beecroft (clerk)
Apologies	

1	Matters Arising Not Covered in Agenda	CB															
<p>Minutes of previous meeting signed as true record.</p> <p>Vegetation: Clerk will contact B&NES again regarding overhanging vegetation.</p> <p>Bench: Mr P Sherborne has purchased a bench and plaque at a cost of £233.55. The cost will be shared with the village hall committee.</p> <p>BT Phone Box: clerk has indicated to Julie O'Rourke from B&NES that the parish council wishes to retain the phone box. She is dealing with the application.</p> <p>Speed calming : Cllr Warrington explained that she had made enquiries about possible speed calming solutions. It is unlikely that anything will be done as the cost is prohibitive and there have been no accidents in the area.</p>																	
2	Documentation Review																
<p>The Internal Audit Terms of Reference document was reviewed. Some changes were made due to demands of Transparency Code.</p>																	
3	Appoint Internal Auditor	CB															
<p>Mr Stephen Meale will be asked to conduct the internal audit for 2017/18.</p>																	
4	Finance	CB															
<p>Hall Rental 7 X £20 = £140</p> <p>Information Governance training - clerk attended course provided by NALC at a cost of £30</p> <p>Scanner purchase – purchased by clerk at a cost of £110.49</p> <p>Previous Balance £2433.50</p> <p>Expenditure</p> <table border="0"> <tr> <td>Commemorative Bench (ch no 000142)</td> <td>A J Charlton & Son</td> <td>£233.55</td> </tr> <tr> <td>Village Hall Rent (ch no 000143)</td> <td>Chelwood Village Hall</td> <td>£140</td> </tr> <tr> <td>Information Governance training (ch no 000144)</td> <td>ALCA</td> <td>£30</td> </tr> <tr> <td>Scanner purchase (ch no 000145)</td> <td>Carolyn Beecroft</td> <td>£110.49</td> </tr> <tr> <td></td> <td>Re-imburement for scanner</td> <td></td> </tr> </table> <p>Current Balance £1919.46</p> <p>Transparency Code Grant – clerk to apply for funds to cover a replacement laptop</p> <p>Local Council Tax Support Scheme grant reduced to £10</p> <p>Budget</p> <p>The council has budgeted for an expected expenditure of £700. This includes the purchase of a projector and screen so that planning applications can be viewed at meetings as BANES no longer provide hard copies for discussion. The village hall committee will be contacted to enquire if they will fund some of the cost. Some of the cost may be covered by the Ward Councillors Initiative Scheme. Having considered the budget for 2017/18 it was agreed to set the precept at £400.</p>			Commemorative Bench (ch no 000142)	A J Charlton & Son	£233.55	Village Hall Rent (ch no 000143)	Chelwood Village Hall	£140	Information Governance training (ch no 000144)	ALCA	£30	Scanner purchase (ch no 000145)	Carolyn Beecroft	£110.49		Re-imburement for scanner	
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5	Correspondence	JG
<p>Publow with Pensford Neighbourhood Development Plan Proposal. North Somerset and B&NES Broadband Workshop - 26th January 2017 – Ms J Glynn will ask Mr M Scoble if he is able to attend on behalf of the parish council.</p>		
6	Date of Next Scheduled Meeting	
<p>Monday 3rd April at 7:00pm.</p>		
7	Planning	CB
<p>16/05973/ADCOU Agriculture to Dwelling Prior Approval Dunmilkin, Church Lane, Chelwood BS39 4NW Prior approval request for change of use from storage area to single storey dwelling (C3) Mr & Mrs B & S Maxwell Clerk will contact case officer for clarification before response.</p> <p>Mr P Harrison left the meeting.</p> <p>16/03853/FUL Malthouse Farm, Barn Lane, Chelwood BS39 4NN Change of use from agricultural buildings to B1, B2 and B8 business, general industrial and storage. (This application relates to Units 1, 2, 3, 4, 5, 7, 8). Mr Patrick Harrison The parish council are dismayed that they cannot restrict business type within the B1, B2 and B8 banner but as this is the ruling then their response is guided by this limitation. Their response is also guided by an undertaking from Mr P Harrison that there will not be an extension to the current scaffolding presence, nor will there be any other scaffolding business on the site. The majority response was that although the parish council would be unhappy to see an extension to the scaffolding business or a similar business on the site they did not feel, on balance, that they should object to the planning application overall.</p>		