

Agenda for Annual Meeting of Chelwood Parish Council

Chelwood Village Hall

Tuesday 23rd May 7:00pm

1. Election of Chair and Vice-chair
2. Declaration of Acceptance of Office
3. Matters Arising Not Covered In Agenda
4. Register of Interests
5. Planning
 - 17/01813/CLEU Stonecroft , 100 Sutton Road, Chelwood, Bristol, BS39 4NJ
Use of detached annexe as residential dwelling (Certificate of Lawfulness for an Existing Use)

 - 17/01277/LBA Listed Building Consent (Alts/exts) Withydale 101 Sutton Road
Chelwood Bristol BS39 4NJ External alterations for repair works to the roof, replace the render on the side and rear with lime render mix .
B&NES Approval
6. Finance
 - a. Audit 2017/18
 - b. Insurance
 - c. Balance
7. Correspondence
 - a. South Bath Transport Options consultation extended – 16th June
 - b. NALC Localism Survey – 31st May
 - c. Continuation of street drinking restrictions in Midsomer Norton and Bath consultation – 15th Aug
8. Date of Scheduled Meeting for Year 17/18

Minutes of Annual Meeting of Chelwood Parish Council - Draft

Tuesday, 23rd May 2017

Public Submissions	None
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Present	Mr P Sherborne (chair), Mr P Harrison (vice-chair), Ms J Glynn, Mr P Jones, Mr G Joyner, Cllr K Warrington, Mrs C Beecroft (clerk)
Apologies	None

1	Election of Chair and Vice Chair	
<p>Mr P Sherborne and Mr P Harrison stood down as chair and vice-chair. Mr P Sherborne was nominated as Chair by Mr P Harrison, seconded by Ms J Glynn Mr P Harrison was nominated as Vice-chair by Mr P Jones, seconded by Mr G Joyner.</p>		
2	Declaration of Acceptance of Office	
<p>Mr P Sherborne and Mr P Harrison signed Declaration of Acceptance of Office.</p>		
3	Matters Arising Not Covered in Agenda	
<p>Date of scheduled meeting changed to 23rd May. Minutes of previous meeting were approved. Mr P Harrison reported that a screen and projector for the hall would cost approximately £1800. Mr P Sherborne will liaise with village hall committee to discuss options for contributing towards the cost?</p>		
4	Register of Interests	
<p>Parish Councillors were reminded of the need to update Register of Interests if necessary.</p>		
5	Planning	
<p>Application reference: 17/01813/CLEU Stonecroft , 100 Sutton Road, Chelwood, Bristol, BS39 4NJ Use of detached annexe as residential dwelling (Certificate of Lawfulness for an Existing Use) PC Observation: The original permission was granted for a garden room only. No further comment.</p> <p>Application reference: 17/01277/LBA Listed Building Consent (Alts/exts) Withydale 101 Sutton Road Chelwood Bristol BS39 4NJ External alterations for repair works to the roof, replace the render on the side and rear with lime render mix . B&NES Approval</p>		
6	Finance	CB
<p>Audit 2016/17 Internal Auditor Report Mr S Meale acting as Internal Auditor reviewed and approved accounts as set out by Mr P Sherborne.</p> <p>Audit 2016/17 Governance of Accounts and Accounting Statements Parish Council resolved to approve Sections 1 and 2 of the Annual Return i.e. Governance of Accounts and Accounting Statements. Mr S Meale will be asked to complete the Annual internal audit report and then Clerk will submit accounts for external audit by Grant Thornton.</p> <p>Insurance It was agreed to renew insurance with Community First Trading at a cost of £160.65.</p> <p>Previous Balance £2730.52</p> <p>Expenditure Insurance COMMUNITY FIRST TRADING £160.65</p> <p>Current Balance £2570.87</p>		

7	Correspondence	
	<ul style="list-style-type: none"> a. South Bath Transport Options consultation extended – 16th June b. NALC Localism Survey – 31st May c. Continuation of street drinking restrictions in Midsomer Norton and Bath consultation – 15th Aug 	
8	Dates of Scheduled Meetings for year 17/18	
Monday 10 th July at 7:00pm, followed by 9/10/17, 8/1/18, 16/4/18 + annual meeting in May.		