

## **Agenda: Parish Council Meeting Mon 11<sup>th</sup> Jan 2016 at 7:30p.m.**

### **Public Submissions**

1. Matters Arising not covered in agenda
2. Documentation Review
  - Internal Audit Terms of Reference
3. Appoint Internal Auditor
4. Planning Applications
  - a. Green Farm, Upper Bristol Road. Conversion of existing stables and barns into 3-bed dwelling  
BANES Approved
5. Finance
  - a. Hall Rental
  - b. Income/Expenditure
  - c. Balance
  - d. Transparency Code – grant application
  - e. Local Council Tax Support Scheme grant reduced to £20
  - f. Budget – expected income and expenditure, reserves required
  - g. Parish Precept
6. Register of Members Interests
7. Event calendar
8. Correspondence – e-mail
  - a. Referendum- should B&NES have a directly elected mayor?
  - b. Royal Garden Party 2016
9. Date of Next Scheduled Meeting – Monday 4<sup>th</sup> April at 7:30pm

Minutes of Meeting of Chelwood Parish Council - Draft  
Monday, 11th Jan 2016

<b>Public Submissions</b>	None
<b>Present</b>	Mr P Sherborne (chair), Mr P Harrison (vice-chair), Mr P Jones, Mr G Joyner, Mrs C Beecroft (clerk)
<b>Apologies</b>	Ms J Glynn, Cllr K Warrington
<b>1</b>	<b>Matters Arising Not Covered in Agenda</b>
Minutes of previous meeting signed as true record.	
<b>2</b>	<b>Documentation Review</b>
The Internal Audit Terms of Reference document was reviewed. Some changes were made due to demands of Transparency Code.	
<b>3</b>	<b>Appoint Internal Auditor</b>
	Mr Stephen Meale will be asked to conduct the internal audit for 2016/17.
<b>4</b>	<b>Planning</b>
14/03865/OUT Green Farm, Upper Bristol Road Conversion of existing stables and barns into 3-bed dwelling with new single storey link extension and demolition of existing Dutch Barn BANES Approval	
<b>5</b>	<b>Finance</b>
<b>Hall Rental</b> 5 X £20 = £100 <b>Previous Balance</b> £2238.77 <b>Expenditure</b> Village Hall Rent (ch no 000317) £100 <b>Current Balance</b> £2138.77 <b>Transparency Code Grant</b> – apply for funds to cover training, scanner & back up storage <b>Local Council Tax Support Scheme</b> grant reduced to £20 <b>Budget</b> The council has budgeted for an expected expenditure of £400. This does not include the £480 set aside for printing the parish plan. The parish council will consider how best to spend this money as no one has asked for a printed copy in the last few years. It seems unlikely that there will be a great deal of demand for the money as the plan can be read online. Having considered the budget for 2016/17 it was agreed to set the precept at £350	
<b>6</b>	<b>Register of Members Interest</b>
Parish Councillors are reminded to update their register of member's interest as required.	
<b>7</b>	<b>Event Calendar</b>
There have been some concerns raised about noise. A suggestion was made to gather dates when there may be noisy events through the year e.g. clay pigeon, music festival, motorbike rally. Not clear what purpose this would serve. Bath & North East Somerset Council has launched a new online toolkit and app to help residents disturbed by noise. To view the toolkit and download the app visit: <a href="http://www.bathnes.gov.uk/services/environment/pollution-noise-nuisance/noise-toolkit">http://www.bathnes.gov.uk/services/environment/pollution-noise-nuisance/noise-toolkit</a>	
<b>8</b>	<b>Correspondence</b>
Referendum- should BANES have a directly elected mayor? Royal Garden Party 2016 Council to take measures to curb rise in unauthorised advertisements	
<b>9</b>	<b>Date of Next Scheduled Meeting</b>
Monday 4 <sup>th</sup> April at 7:00pm.	
<b>10</b>	<b>Any Other Business</b>
Contact BANES to complain that the pavement needs to be cleared and there has been further	

flooding at bottom of Hunstrete Hill on A368.

Concerns raised over a new building. Check whether it is considered permitted development or has or requires planning.