

Agenda for Meeting of Chelwood Parish Council

Chelwood Village Hall

Monday 11th April, 7:30pm

1. Matters Arising Not Covered In Agenda
2. Correspondence – Mr J Casseldon
3. Finance
 - a. Audit 2015/16 Statement of Accounts
 - b. Parish Precept and Grant
 - c. ALCA
 - d. Balance
4. Correspondence – e-mail
 - a. Invitation to WWU’s Annual Stakeholder Workshop
 - b. Broadband Universal Service Obligation Consultation
 - c. Parliamentary lobby day
5. Date of Next Scheduled Meeting
 - a. Annual Meeting of Parish Council
 - b. Open Annual Meeting of Parish

Minutes of Meeting of Chelwood Parish Council - Draft

Monday, 11th April 2016

Public Submissions 5 members of the public	There was a discussion about how the parish council deals with planning issues. How, when and why action is taken. There was a discussion on permitted development regarding agricultural buildings, change of use and enforcement. A request was made to Cllr Warrington to look into traffic calming on the main road.
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Present	Mr P Sherborne (chair), Ms J Glynn, Mr P Jones, Mr G Joyner, Cllr K Warrington, Mrs C Beecroft (clerk)
Apologies	None

1	Matters Arising Not Covered in Agenda	
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Minutes read and signed as an accurate account. Queen's 90 th Birthday: Discussed with Village Hall committee, suggestion to purchase a bench to commemorate the birthday.															
2	Correspondence – Mr Casseldon														
<p>Mr Casseldon felt aggrieved that the Parish Council had contacted BANES regarding his recent development as he felt that he had already established that consent had been given, this had left him feeling victimised especially as they have looked into previous development over the last 30 years.</p> <p>Mr Casseldon asked the Parish Council to look into the planning permission for buildings on property owned by a parish councillor, and whether permission for a change of business use has been sought and given.</p> <p>Parish council will look into the matter and report back to the next meeting.</p> <p>A request was made to Cllr Warrington to make generic enquiries regarding agricultural permitted development and the requirements regarding change of use for businesses moving in.</p>															
3	Finance														
<p>Audit 2015/16 Statement of Accounts and Governance</p> <p>Mr P Sherborne presented the accounts for 2015/16. These were agreed by the parish council. Section 1, The Governance statements were read out and approved by the parish council as a whole. It was signed by Mr P Sherborne and Mrs C Beecroft .</p> <p>Section 2, The Statement of Accounts was completed by Mr P Sherborne using data from the presented accounts and previous years audit. It was signed by Mr P Sherborne.</p> <p>These will be shown to internal auditor for approval before next meeting.</p> <p>Parish Precept and Grant 2016/17</p> <p>Received £350 precept payment and £20 grant payment.</p> <p>ALCA</p> <p>PC agreed to pay subscription of £27.52 for 2016/17</p> <table> <tr> <td>Previous Balance</td> <td style="text-align: right;">£2138.77</td> </tr> <tr> <td>Income</td> <td></td> </tr> <tr> <td>Parish Precept 2016/17 Ref:350 80573865</td> <td style="text-align: right;">£350</td> </tr> <tr> <td>Parish Grant 2016/17 Ref:20 80573841</td> <td style="text-align: right;">£20</td> </tr> <tr> <td>Expenditure</td> <td></td> </tr> <tr> <td>ALCA (ch no138)</td> <td style="text-align: right;">£27.52</td> </tr> <tr> <td>Current Balance</td> <td style="text-align: right;">£2481.25</td> </tr> </table>		Previous Balance	£2138.77	Income		Parish Precept 2016/17 Ref:350 80573865	£350	Parish Grant 2016/17 Ref:20 80573841	£20	Expenditure		ALCA (ch no138)	£27.52	Current Balance	£2481.25
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5	Date of Next Meeting														
<p>Annual Parish Council Meeting Tuesday 17th May at 7pm</p> <p>Open Annual Meeting of Parish Tuesday 17th May at 8pm</p>															
6	Any Other Business														
Cllr Warrington discussed Ward Councillor's Initiative Scheme. Parish council considered applying for money for a new bench or noticeboard. Clerk will look into costs.															