

Agenda: Annual Meeting of the Parish Council Tue 19th May at 7:30p.m.

Public Submissions

1. Election of Chair, Vice-Chair
2. Declaration of Acceptance of Chair, Vice-Chair
3. Matters Arising not covered in agenda
4. Register of Interest
Please note that Disposable Pecuniary Interests relate to the councillor and their spouse. List can be found at
http://www.legislation.gov.uk/uksi/2012/1464/pdfs/uksi_20121464_en.pdf
5. Finance
 - a. Audit 14/15 Statement of Governance
 - b. Insurance
 - c. ALCA
 - d. Balance £2475.39
6. Planning
Ref: 15/00919/LBA Withydale, 101 Sutton Road. WITHDRAWN
7. Schedule of Meetings for 15/16:
suggest 6/7/15 , 5/10/15, 11/1/16, 4/4/16 +annual meeting in May
please check your calendar.

Annual Meeting of Chelwood Parish Council, 19th May 2015, 7:30 p.m.

Present Mr P Sherborne (chair), Mr P Harrison (vice-chair), Mr P Jones, Mr G Joyner, Mrs C Beecroft (clerk). 3 members of public.
Apologies Ms J Glynn, Cllr K Warrington
Public Submissions- None

1. Election of Chair and Vice Chair

Mr P Sherborne and Mr P Harrison stood down as chair and vice-chair.
Mr P Sherborne nominated as chair by Mr G Joyner, seconded by Mr P Harrison.
Mr P Harrison nominated as vice-chair by Mr P Jones, seconded by Mr P Sherborne.

2. Declaration of Acceptance of Office

All parish councillors present signed Declaration of Acceptance of Office.

3. Matters Arising not covered in agenda

Minutes of previous meeting approved.
BA&NES have filled pothole outside Primrose Cottage and at western entrance to Chelwood.

4. Register of Interests

Parish Councillors have completed the Register of Interest form. Clerk will e-mail them to the Monitoring Officer along with a copy of the Code of Conduct. **CB**

5. Finance

a. Audit 2014/15

CB

Mr S Meale acting as internal auditor reviewed and approved accounts. Parish Council approved Governance of accounts. Clerk will submit accounts for external audit.

b. Insurance

Policy will be renewed with Zurich Insurance plc at a cost of £144.59. The insurance premium has remained the same and is £105 under budget.

c. ALCA

Parish Council agreed to re-join Avon Local Council Association, at a cost of £26.16.

d. Previous Balance: £2475.39

Expenditure:

Community First Trading (Insurance) chq no 134 £144.59

ALCA subscription chq no 135 £26.16

Current Balance: £2304.64

6. Planning Application

Reference: 15/00919/LBA

Withydale 101 Sutton Road Stanton Drew Internal and external alterations for the erection of single storey side and rear extensions and alterations to provide granny annexe and new kitchen / dining room. **WITHDRAWN**

7. Dates of Scheduled Meeting for year 15/16:

Monday 6th July 2015 at 7:30pm, also 5/10/15, 11/1/16, 4/4/16 +annual meeting in May

8. Any Other Business

Clerk to contact BANES regarding clearance of road drains.

CB

If you have an item for the agenda contact P Sherborne or C Beecroft by 27th June.