

Draft of Minutes
Annual Meeting of Chelwood Parish Council, 7th May 2013, 7:30 p.m.

Present Mr P Sherborne (chair), Mr P Harrison (vice-chair), Mr P Jones, Ms J Glynn,
Mr G Joyner, Mrs C Beecroft (clerk).

Apology Cllr J Sparks.

Public Submissions- None

1. Election of Chair and Vice Chair

Mr P Sherborne and Mr P Harrison stood down as chair and vice-chair.

Mr P Sherborne was nominated as chair by Ms J Glynn, seconded by Mr P Harrison.

Mr P Harrison was nominated as vice-chair by Mr P Jones, seconded by Mr G Joyner.

2. Mr P Sherborne and Mr P Harrison signed Declaration of Acceptance of Office.

3. Matters Arising not covered in agenda

Minutes of previous meeting approved.

4. Register of Interests

Parish Councillors were reminded of need to keep register up to date.

5. Planning Application

Reference:13/00482/FUL B&NES PERMIT

Glebe House Farm, Erection of an agricultural building (Retrospective)

Reference:13/00978/REM B&NES PERMIT

Lady Farm Cottage, Removal of condition 5 of application 10/01175/FUL

6. Finance

a. Correction

Balance figure was minuted incorrectly for 8th January 2013. Previous balance should read £2115.20 and Current balance £1995.20. Minutes changed and signed.

b. Parish Plan

Costs associated with the Placemaking plan meetings will be paid out of the parish plan reserve.

c. Jubilee mugs: Cheques for £32.50 received

d. Audit 2012/13

Mr P Sherborne presented the accounts.

Parish Council resolved to approve the Statement of Accounts.

This will be reviewed by internal auditor before next meeting.

Date for electors right moved forward by one week as arranged with Jo Farr. Parish Council must now submit accounts for external audit by 8th June

e. Insurance

Policy will be renewed with Zurich Insurance plc at a cost of £144.59. The insurance premium has remained the same and is £105 under budget.

f. ALCA

Subscription will be £25.96 for year 2013/14.

g. Previous Balance:

£1995.20

Income:

Jubilee Mugs

£32.50

Expenditure:

ALCA

£ 25.96

CommunityFirst(Insurance)

£144.59

Current Balance:

£1857.15

7. Placemaking Plan Open Meeting review

Chris Head gave an interesting talk and answered questions. There did not appear to be a desire for housing development in the middle of the village. Parish Council propose that if there is to be housing it should be considered towards Chelwood Roundabout as there is access to a bus service. Sustainability needs to be shown. This will be discussed again at the Annual Meeting of the Parish.

8. Dates of Scheduled Meeting for year 13/14:

Tuesday 4th June 2013 at 7:30pm

also 1/10/13, 14/1/14, 8/4/14 +annual meeting in May

If you have an item for the agenda contact P Sherborne or C Beecroft by 24th May.