

Draft of Minutes
Meeting of Chelwood Parish Council, 8th Jan 2013, 7:30 p.m.

Present Mr P Sherborne (chair), Mr P Harrison (vice-chair), Mr G Joyner , Mr P Jones, Ms J Glynn, Mrs C Beecroft (clerk), Cllr J Sparks, 3 members of public

Public Submissions – The main road has been flooded several times in the past month and Primrose Cottage has been flooded again. There was a discussion about the perceived causes and potential solutions to this recurring problem

1. Matters Arising not covered in agenda
Minutes of previous meeting signed as true record.
Chelwood Roundabout – shrubbery has still not been cut back. Contact B&NES again.
2. Planning
 1. B&NES Local Development Framework on 26/11/12– Attended by Ms J Glynn and clerk. Ms J Glynn reported that the draft Core Strategy had been suspended by inspector due in main to problems with new housing allocation. B&NES will be re-submitting their revised plan in Feb.
 2. Ms J Glynn will be attending the Placemaking Plan training workshop on 2nd February. This is a new initiative from B&NES planning department.
 3. 12/03006/FUL Mr C Archer, Hartley Farm Barn, Barn Lane – B&NES refused this application as inappropriate development in the Green Belt.
3. Documentation Review
The Internal Audit Terms of Reference document was reviewed, no changes required.
4. Appoint Internal Auditor
Mr S Meale will conduct the internal audit for audit 2013/14.
5. Flooding
The culvert outside Primrose Cottage is not adequate in storm conditions. All the drains along the main road were overflowing as the pipe capacity is not sufficient. B&NES need to clarify where the responsibility lies between themselves and landowners. Cllr Sparks will contact B&NES highways department to arrange a site visit .
6. Finance
 - a. Hall Rental
Payment until financial year end April 2013 is £120
 - b. Previous Balance: £2280.39
Expenditure:
Village Hall Rent (ch no.124) £120
Current Balance: £1160.39
 - c. Budget
£510 is allocated to printing the parish plan, £250 to insurance and £140 to hall rental. Overall expenditure for the year is expected to be £900.
 - d. Precept
Having considered the budget for 2013/14 it was agreed to set the precept at £350.
7. Register of Members Interests
Parish Councillors will update details.

8. Meetings -

1. Benefits System briefing session – Thur 17th Jan, Council Chambers
2. Chew Valley Area Partnership
 - .Wed 6th Feb – 7pm – Millenium Hall, Chew Magna.
 - Wed 17th Apr – 7pm – Saltford Hall.
 - Wed 3rd Jul – 7pm – Council Chamber, Riverside, Keynsham
 - Wed 18th Sept – 7pm – Whitchurch Village Hall

9. Correspondence - circulated

1. Village Agent Scheme – unmet transport needs
2. Registering Assets of community value – raise as agenda item next meeting
3. Bristol Airport publication

10. Any Other Business

Cllr Sparks asked parish councillors to consider how to allocate money from Ward Councillors Initiative – raise as agenda item next meeting.

Ms J Glynn asked parish councillors to consider how the Village Hall could be used more – raise as agenda item next meeting

11. Date of Next Scheduled Meeting: **Tuesday 9th April 2013 at 7:30pm**

If you have an item for the agenda contact P Sherborne or C Beecroft by 29th March.