

Draft of Minutes
Extraordinary Meeting of Chelwood Parish Council, 3rd July 2012, 7:30 p.m.

Present Mr P Sherborne (chair), Mr P Harrison (vice-chair), Mr P Jones, Ms J Glynn,
Cllrr J Sparks, Mrs C Beecroft (clerk).

Apology Mr G Joyner.

Public Submissions- None

1. Matters Arising not covered in agenda
Minutes of previous meeting approved.
2. Documentation Review
 1. Financial Regulations were approved, no change required
 2. Standing Orders were approved , no change required.
 3. Risk Assessment was approved, no change required.
 4. Internal Audit Terms of Reference were approved, no change required
3. Gypsy and Traveller Site Allocation – Preferred Options consultation
Mr P Harrison has updated Stanton Wick Action Group on PC response to consultation.
Clerk will contact Democratic Services to book a slot for Mr P Harrison to make a statement at Cabinet on behalf of the PC on Wed 12th Sept.
4. Tenders for supported bus services consultation – no response required.
5. City of Bath World Heritage Site Supplementary Planning consultation – no response required.
6. British Red Cross Volunteering roles.
7. Road Maintenance
Clerk will notify CouncilConnect of missing facing stones on bridge at Chelwood East and water spouting from pavement opposite Rectory House.
8. Parish Plan
Clerk will contact BANES to establish process for adopting parish plan.
9. Finance

Previous Balance:		£2115.20
Income/Expenditure:	none	
Current Balance:		£2115.20
10. Correspondence
 1. Chew Valley Area Partnership
 2. Clerk and Councils Direct
11. Date of Next Scheduled Meeting:
Tuesday 2nd Oct 2012 at 7:30pm

If you have an item for the agenda contact P Sherborne or C Beecroft by 21st Sept.