

Draft for minutes subject to acceptance at the next meeting.

CHELWOOD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT CHELWOOD VILLAGE HALL, CHELWOOD ON TUESDAY 6th FEBRUARY 2024 COMMENCING 7.30pm.

Present: Cllrs Julie Glynn (Chairman), Pat Harrison, Lucy Sherborne, Alex Scholfield and Peter Jones; also in attendance Ward Cllr Sam Ross and Alan Butcher (Clerk)

24/02/1 - Apologies for absence. None.

24/02/2 - Declarations of Interest: No declarations were made.

24/02/3 - Public Participation:

The Chairman will adjourn the meeting and allow a maximum of 15 minutes for public participation on matters included on the agenda only. No members of the public were present.

- i) Report from Ward Councillor. Cllr Ross spoke about flooding in the area and the need to continue to report flooding incidents. She also mentioned the forthcoming Local Plan consultation
- ii) A report had been received from the police which showed a small number of local crimes.

24/02/4 - Confirmation of the Minutes of previous meetings:

- i) That the Minutes of the Meeting held on 5th December 2023 be agreed and signed as a true record. This was so agreed and the minutes were signed by the Chairman.
- ii) That the Minutes of the extraordinary Meeting held on 8th January 2024 be agreed and signed as a true record. This was so agreed and the minutes were signed by the Chairman.

24/02/5 - Parish Council Response to Planning Applications

- i) R Hillman Transport Limited , Sutton Road, Chelwood, Bristol, Bath And North East Somerset, BS39 4NJ
Use of site as general industrial/storage and distribution (Use classes B2 and B8) (Certificate of Lawfulness for an Existing Use). The lack of the statutory declaration amongst the documents available was noted. The site had been in use as a transport yard for many years and the change of use was noted. Councillors had no objections to the application and it was agreed to leave its determination to the planning officer.
- ii) Application 23/04785/FUL – Site of the Old Collery at Frys Bottom, had been received on the afternoon of the meeting and could not be considered. Councillors discussed the content of the application and agreed that it would be necessary to hold an extraordinary meeting to consider the application. The Chairman thereby called an extraordinary Parish Council meeting for 28th February 2024.

24/02/6 - Parish Council Matters.

- i) Highways matters. No matters were reported.
- ii) Refurbishment of notice board. The outer frame had been varnished as had the doors and the new backing and doors should be refitted in early March.
- iii) Matters relating to the Village Hall:
 - a) UK Shared Prosperity Fund application. Further quotes for the work had been received and the application was proceeding. The matter had been discussed at a recent hall committee meeting.

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- b) Commercial EPC. This had been arranged by Cllr Scholfield and councillor's agreed unanimously that the amount of £274 plus VAT should be paid by the Parish Council.
- iv) B&NES New Local Plan Consultation. This was expected shortly.
- v) Defibrillator training. The clerk advised online training was available through the machine suppliers, link to be sent to Cllr Sherborne.
- vi) Annual Parish Meeting – 14th March 2024 – final details. The clerk advised that the police would be attending the meeting to answer questions. It was agreed to provide simple refreshments for attendees.
The clerk would prepare and circulate a flyer about arrangements for the meeting to Cllr Harrison for the village email group and also the website.

24/02/7 - Financial:

- i) Clerks salary – proposed change to monthly direct debit. Councillors agreed that the clerks salary and fixed expenses could be paid via Direct Debit from May with travel and other expenses being paid by cheque at each meeting. Clerk to circulate details.
- ii) Village Hall EPC invoice. This was awaited and could be paid at the meeting to be held on 28th February 2024.
- iii) Additional bank signatory – now in place,
- iv) Grant request from Chew Valley Nature Network. Councillors agreed not to grant monies to this organization.
- v) Agreement of budget for 2024/25 and setting of precept.
The clerk circulated an updated budget for 2024/25 and explained the various figures included. Cllr Glynn noted that the level of reserves would remain relatively low with a suggested precept of £3000. After discussion it was proposed Cllr Glynn seconded Cllr Sherborne that the budget be agreed with the precept set at £3500 for the year 2024/25, this was agreed unanimously.

24/02/8 - Matters of Report

- i) Cllr Glynn reported that Geoff Joyner, a Parish Councillor for many years and who had retired from the council in 2023 had recently passed away. Councillors offered their condolences and it was agreed to send a card from the Parish Council, Cllr Glynn to organize.

There being no further business the meeting closed at 8.35pm

24/02/9 - Date and Time of Future Parish Council Meetings.

Wednesday 28th February 2024 (extraordinary meeting)
Thursday 14th March 2024 – Annual Parish Meeting
Thursday 4th April 2024
Thursday 23rd May 2024 (Annual PC meeting)

Meetings commence at 7.30pm

Alan Butcher.
Parish Clerk.
9th February 2024
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