

CHELWOOD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE ZOOM PLATFORM ON TUESDAY 6th APRIL 2021 COMMENCING AT 7.30pm (meeting available from 7.15pm)

Present: Cllrs Julie Glynn (Chair), Geoff Joyner, Pat Harrison, Nicki Cripps; also in attendance Cllr Sally Davis (B&NES) and Alan Butcher (Clerk)

21/04/1 - *Apologies for absence.* Cllr Peter Jones.

21/04/2 - *Declarations of Interest:* None declared.

21/04/3 - *Public Participation:* No members of the public were present.

- i) Report from Ward Councillor. Cllr Davis noted that the long running saga of Betty's wall had come to an end. She advised a Ward Councillors grant to Chelwood of £350 toward items connected with communicating with parishioners. She noted that works were scheduled for works on the A368 possibly connected with drainage works. Cllr Joyner advised that there were still problems with 3 Chelwood, Cllr Davis had understood that the matter had been resolved and would take this up again with the relevant officer. There was a brief discussion about traffic calming and the issue of pedestrian safety on the narrow pavements on the A368. Suggestions were made about new road markings to define the road edge. A meeting with an officer dealing with highways could be arranged and Cllr Davis noted that these issues could be reported on "Fix my street" on the B&NES website. The matter to be added to the agenda for the next meeting.
- ii) Report from the Police. None received.

21/04/4 - *Confirmation of the Minutes of previous meetings:*

- i) Minutes of Meeting held on 19th January 2021 were agreed and signed by the Chairman as a true record.

21/04/5 - *Parish Council Response to Planning Applications*

- i) Application 21/04219/ FUL – Erection of double garage at Breach Dairy Farm, Lower Bristol Road, Clutton BS39 5QP. Councillors agreed to support this application.
- ii) Application 21/04351/FUL -Conversion of existing stables and barns into a four bed dwelling with a new single storey link extension and detached carport at The Barn, Upper Bristol Road, Chelwood BS39 4NH. Cllr Glynn outlined a previous application for the same property and noted that the structural survey included with this application had been prepared for the previous application. It was noted that this was the conversion of a redundant building and that, in terms of sustainability, a regular bus service between Bristol and Wells passed the property.

After discussion it was agreed to support the application with the following comments appended: that the proposal was for the conversion of substantial redundant farm buildings; that the use of the shared drive with the possibility of additional vehicular access onto the main road was noted.

21/04/6 - Parish Council Matters.

- i) Highways
 - a) Drainage problems – Fry’s Bottom Lane and A368. It was noted that these works were in hand and that road works were planned for the A368. Cllr Joyner reported that one of the noisy covers reported previously had been repaired.
- ii) Works to telephone box. Cllr Glynn reported a verbal quote for repairs to the phone box of £1500 which was felt to be too high. Further quotes to be sought.

It was also noted that the wooden bench below the notice board outside the village hall had been reported as unsafe and in need of removal. Cllrs Glynn and Cripps to inspect and remove if necessary.

The clerk advised that he had carried out some repairs to the notice board and would carry out further repairs including treating the board with preservative shortly.
- iii) Environmental problems at 3 Chelwood. It was noted that these had not been resolved as had been indicated, Cllr Davis to contact B&NES officer to advise.
- iv) Matters relating to St Leonards Church. Councillors noted the proposal by the C of E to close the church.
- v) Matters relating to the Village Hall. Works were proceeding with a possible completion in mid May. It was hoped that the hall might be available for the forthcoming elections on 6th May.
- vi) Remote meetings, Annual Parish Meeting and Annual Parish Council Meeting. The legislation allowing remote council meetings was not to be renewed with councils returning to face to face meetings after 7th May. After discussion it was proposed that the Annual Parish Council Meeting and Annual Parish Meeting take place on 18th May in the village hall subject to the hall being available. A risk assessment and socially distanced seating layout would be required.

21/04/7 - Financial:

- i) Payment of Clerks Salary and expenses - £300.38. This was approved.
- ii) Payment of tax to HMRC - £132.18. This was approved.
- iii) Payment of subscription to ALCA - £58.31. This was approved.
- iv) Draft Parish Council accounts to 31/03/21. The clerk had circulated the draft accounts for information. These would now be sent to the internal auditor.

Draft minutes subject to acceptance at the next meeting

- v) Completion of Certificate of Exemption from External Audit. The chairman signed the Certificate which be returned to the clerk for completion.

21/04/8 - Matters of Report

No matters reported.

21/04/9 - Date and Time of Next Meeting:

Annual Parish Council meeting 18th May 2021 at 7.45 pm with the Annual Parish Meeting beforehand at 7pm - both subject to venue. (provisional)

Alan Butcher,
Parish Clerk,
10th April 2021
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