

**CHELWOOD PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT CHELWOOD VILLAGE HALL, CHELWOOD ON THURSDAY 5<sup>th</sup> DECEMBER 2024 COMMENCING AT 7.30PM**

**Present:** Cllrs Julie Glynn (Chair), Peter Jones, Lucy Sherborne, Pat Harrison and Alex Scholfield; also in attendance Cllr Sam Ross (B&NES) and Alan Butcher (Clerk)

24/12/1 - Apologies for absence. \_None.

24/12/2 - Declarations of Interest:

Cllr Sherborne declared a personal interest in item 24/12/5i

24/12/3 - Public Participation:

The Chairman will adjourn the meeting and allow a maximum of 15 minutes for public participation on matters included on the agenda only. No members of the public were present.

- i) Agenda matters.
- ii) Police report – a report had been received which highlighted two incidents of vehicle crime in the preceding six months.
- iii) Report from Ward Councillor.  
Cllr Ross reported on flooding in the area including Chelwood Bridge and Hunstrete. She had spoken to B&NES drainage dept about the matter. Cllr Harrison offered to walk around with a B&NES rep to advise on the problems areas, Cllr Ross to arrange this. She noted that drainage can be viewed on “Parish Online maps.  
Cllr Ross noted that enforcement were now dealing with the empty house problems. She advised that she had been talking to the youth service about funding for young people in the area.  
She offered to supply a “bleed kit” free of charge using the ward councilors grant to be mounted with the defibrillator, this offer was accepted by councillors.  
She noted that the Local Plan would be coming to consultation soon.

24/12/4 - Confirmation of the Minutes of previous meetings:

- i) That the Minutes of the Meeting held on 10<sup>th</sup> October 2024 be agreed and signed as a true record. The was so agreed and the minutes signed by the Chairman.

24/12/5 - Parish Council Response to Planning Applications

- i) Applicati8on 24/04182/COND – Glebehouse Farm, Main Road, Chelwood. Discharge of conditions. This is a No Comment application and included on the agenda for information. There were no comments made.
- ii) No other applications were received before the publication of this agenda.

24/12/6 - Parish Council Matters.

- i) Highways matters:  
Flooding on A368, Fry.s Bottom Lane and other locations. These matters had been discussed above under the ward councillors report.

Draft minutes subject to acceptance at the next meeting.

Cllr Harrison noted that the damaged drain cover in the centre of the village had been repaired.

- ii) Matters relating to the Village Hall:  
West of England Rural Fund Community Grant administration. Cllr Harrison noted that the works were being held up by Building Control, Cllr Ross offered to speak to the relevant officers.
- iii) B&NES Local Plan reset – the consultation was awaited.
- iv) Bristol Airport proposals and Parish Council event – there were no takers for this event.

24/12/7 - Financial:

- i) Clerks expenses for October and November 2024 - £29.70. This was agreed and a cheque raised.
- ii) Clerks salary increase as per NALC notification. This was agreed and the Direct Debit increased to £115.62 from £111.30. A cheque for backpay from 1<sup>st</sup> April in the sum of £38.88 was agreed.
- iii) HMRC Tax payment. £50.40. This was agreed and a cheque raised.
- iv) Community First insurance renewal. £149.36. This was agreed and a cheque raised.
- v) Budget review prior to setting of precept. The clerk circulated and outlined the anticipated outcome of the budget for 2024/25 and the draft budget for 2025/26. Councillors to review any capital expenditure required for the coming year.
- vi) Annual CIL Report. The clerk had submitted a NIL report.
- vii) Anticipated ALCA fee for 2025/26 - £71.96. This was noted.

24/12/8 - Matters of Report

- i) Councillors wished to record their sadness at the passing of Stephen Meale on 4<sup>th</sup> December 2024.
- ii) Cllr Sherborne advised that she would not be able to attend the next meeting.
- iii) Cllr Glynn noted that the remembrance cross had disappeared from the phone box presumed stolen.

There being no further business the meeting closed at 8.15pm

24/12/9 - Date and Time of Future Parish Council Meetings.

Thursday 6<sup>th</sup> February 2025  
Thursday 10<sup>th</sup> April 2025  
Thursday 22<sup>nd</sup> May 2025 (APCM)  
Meetings commence at 7.30pm

**Alan Butcher.**

**Parish Clerk.**

**11<sup>th</sup> December 2024**

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