

Draft minutes subject to acceptance at the next meeting.

CHELWOOD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD VIA THE ZOOM PLATFORM ON TUESDAY 19th JANUARY 2021 COMMENCING AT 7.30pm

Present: Cllrs Julie Glynn (Chair), Geoff Joyner, Peter Jones, Pat Harrison; also in attendance Cllr Sally Davis and Alan Butcher (Clerk)

21/01/1 - *Apologies for absence.* Cllr Nicki Cripps.

21/01/2 - *Declarations of Interest:* No declarations were made.

21/01/3 - *Public Participation:* No members of the public were present.

- i) Report from Ward Councillor. Cllr Davis expressed satisfaction at the completion of the works to replace the wall on the A368. She noted that some felt the wall could have been higher but overall, with the bank re-profiled, she felt the long running saga had been resolved. She thanked Cllr Glynn and all involved for their help and assistance in this matter. She noted she had circulated Covid information via the village contact list, referred to the Local Plan update and noted that the planning application for Chelwood House Hotel had been withdrawn.
- ii) Report from the Police. No report.

21/01/4 - *Confirmation of the Minutes of previous meetings:*

- i) Minutes of Meeting held on 20th October 2020 were agreed and would be signed as a true record.
- ii) Minutes of the extraordinary Meeting held on 28th October 2020 were agreed and would be signed as a true record.
- iii) The chairman will sign a hard copy of both sets of the minutes when received from the clerk.

21/01/5 - *Parish Council Response to Planning Applications*

No new applications received before the preparation of this agenda.

- i) Update on Application 20/03214/FUL – Erection of agricultural building, etc at Glebe House Farm, Main Road, Chelwood BS39 4NW. Permitted.
- ii) Update on Application 20/03585/OUT – Conversion of existing building into 6 flats, etc at Chelwood House Hotel, Upper Bristol Road, Chelwood BS39 4NH. Withdrawn.

Councillors noted both updates.

- iii) Parish Council response to Bristol Airport Planning appeal. The clerk advised that there was no official minute of an objection to the original planning application although councillors recalled agreeing to make an objection. The clerk had circulated a draft of comments objecting to the proposals for submission to the forthcoming planning inquiry. It was agreed that an objection should be made on the basis of increased traffic and additional night flying. It was agreed unanimously that the comments prepared by the Clerk should be submitted to the planning inquiry.

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- iv) B&NES Local Plan Partial Update Consultation (deadline 18/2/21). The clerk had circulated a summary of the update particularly referring to options for changes to the Housing Development boundaries for green belt villages such as Chelwood. B&NES had called a meeting to outline the proposals on 28th January 2021 and Cllr Glynn agreed to attend on behalf of the Parish Council. It was noted that another councillor could attend if required. Clerk to notify Cllr Glynn's attendance to B&NES. It was agreed to consider the matter further after this meeting and, if necessary, to call an extraordinary meeting to finalise a response to the consultation.

21/01/6 - Parish Council Matters.

- i) Highways
 - a) Collapsed wall and blocked footway. The replacement wall is almost complete. Cllr Glynn thanked Cllr Davis and previous Ward Councillors for their efforts during this long running problem. She also acknowledged the assistance from Jacob Rees Mogg MP on behalf of the landowner.
 - b) Drainage problems – Fry's Bottom Lane and A368. Cllrs Harrison and Joyner outlined problems with the surface water drains which were blocked allowing water to flow on the road surface which was becoming damaged as a result. Clerk to write to B&NES outlining the problems and asking for their urgent attention to these continuing problems. Cllr Joyner also asked that B&NES be notified about the noisy and loose drain covers on the A368 near The Old Chapel.
Cllr Joyner noted that, on occasions, lorries used to remove sludge from road drains discharged their contents into a drain near the phone box which he thought was environmentally unsafe as the material discharged contained pollutants which ultimately ended up via Candlestick Brook in the River Chew.
 - c) Traffic calming through Chelwood. It was agreed to bring this matter back onto the agenda later in the year.
- ii) Works to telephone box including possible defibrillator installation. Cllr Glynn noted that the box required a new door and a complete repaint if it was to be retained. She advised that the Community Fund was unable to provide a grant for these works and no other grants from either B&NES or other organisations were available. As a result, should the box be retained, the Parish Council would have to fund the repairs totalling approximately £1000. After discussion, councillors agreed that the phone box should be retained and consideration be given to increasing the precept to cover the cost of repairs.
The question of the installation of a defibrillator was discussed and it was noted that this had been discussed and discounted some years before. The clerk advised that to purchase a machine would be around £1800 with annual running costs of £150. Councillors were concerned about the ongoing financial commitment to running costs and eventual replacement of the machine itself. It was agreed unanimously to defer any decision on installing a defibrillator and to consider other uses for the refurbished phone box.
- iii) Update of Financial Regulations. It was agreed unanimously to adopt these regulations.
- iv) Councillors Registers of Interests. These had been updated.

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- v) Environmental problems at 3 Chelwood. Cllr Joyner reported a continuing rodent problem. Cllr Davis to contact Environmental Health again although it was noted that there appeared to be no easy access to the property.

21/01/7 - Financial:

- i) Payment of Clerks Salary and expenses. £300.38. This was agreed.
The clerk noted that a PAYE tax payment of £132.18 would shortly be due following completion of registration formalities. It was agreed that a cheque should be drawn as required to cover this payment.
- ii) Interim accounts to 31/12/20 and agreement of budget for 2021-22. The clerk had circulated interim accounts to 31st December 2020 and a draft budget prepared using interim and projected year end costs. He advised that the precept would need to be raised to at least £1700 for the year to ensure a satisfactory level of reserves. After discussion the proposed budget was agreed.
- iii) Setting of Precept for 2021- 22. The clerk had advised that the Precept should be at least £1700 excluding any possible allowance for works to the phone box. After discussion it was agreed that the monies for the refurbishment of the phone box should be added to the precept. Cllr Jones expressed concern about the resulting large increase in the precept from 2020-21 which had been set at £1100.00. It was proposed that the precept be set at £2700.00 for 2021-22. This was agreed three in favour and one abstention. Clerk to submit details to B&NES in due course.

21/01/8 - Matters of Report

- i) Clerk to contact B&NES to confirm the number of councillors who could currently be elected onto Chelwood Parish Council.

21/01/9 - Date and Time of Next Meeting: provisionally set for 20th April 2021

**Alan Butcher,
Parish Clerk,
25th January 2021
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